

Wedding Checklist

Congratulations on your engagement!

The Engagement:

- ☐ Announce your engagement to family and friends and consider announcing your engagement in the newspaper.
- ☐ Arrange for both families to meet if necessary.
- ☐ Arrange your engagement party.

12 Months Ahead/ As soon as possible:

- ☐ Select a wedding date and time.
- ☐ Discuss and agree on a budget. Establish who is contributing and how expenses will be shared.
- ☐ Purchase a wedding organiser or set up a folder to organise planning and keep your receipts. Consider hiring a wedding coordinator.

11 Months Ahead:

- ☐ Agree on size of wedding and start a guest list.
- ☐ Decide on formality of wedding, colour scheme theme and style.
- ☐ Book a ceremony location.
- ☐ Book a reception location.
- ☐ Plan premarital counseling if desired.

Wedding Checklist (continued)

10 Months Ahead:

- ☐ Book a celebrant/ officiator.
- ☐ Choose your wedding party.
- ☐ Begin a wedding website if desired

9 Months Ahead:

- ☐ Book a photographer and/or videographer.
- ☐ Book a florist.
- ☐ Book a band/DJ for reception.
- ☐ Book caterers and discuss menu choices.

8 Months Ahead:

- ☐ Shop for a wedding dress.
- ☐ Book a decorator for the ceremony and reception areas and discuss theme. Alternatively start planning and shopping for your DIY decorations.
- ☐ Start a health and exercise regime.

7 Months Ahead:

- ☐ Book a cake supplier and start planning design.
- ☐ Plan and book your honeymoon.

Wedding Checklist (continued)

6 Months Ahead:

- ☐ Find a stationery supplier. Send out "Save the Date" cards. Begin planning style and wording of invitations and other stationery.
- ☐ Research hotel choices for out of town guests.
- ☐ Decide on ceremony music. Book musicians.
- ☐ Shop for bridesmaid's and flowergirl dresses.
- ☐ Shop for bridal accessories (e.g. shoes, underwear, jewelry, veil, headpiece, bag). This may include something old, something new, something borrowed, something blue.

5 Months Ahead:

- ☐ Book hairdresser and make-up artist. Discuss and organise any pre-wedding beauty regimes with them.
- ☐ Shop for groom and grooms men suits and pageboy's outfit.
- ☐ Book wedding night accommodation.
- ☐ Plan style of bouquets, button holes and ceremony flowers with your florist.

4 Months Ahead:

- ☐ Organise hair and makeup trial.
- ☐ Book wedding cars.
- ☐ Consider dance lessons.
- ☐ Purchase wedding rings.
- ☐ Register a bridal registry if having one.

Wedding Checklist (continued)

3 Months Ahead:

- ☐ Choose your MC and begin planning reception details with them.
- ☐ Purchase bridal party accessories (e.g. shoes, jewelry, hairpieces, bags, socks, cufflinks, ties).
- ☐ Make wedding bomboniere.
- ☐ Purchase any other accessories required (e.g. ring pillow, flower girl baskets).
- ☐ Organise travel visas for honeymoon if required. Check passport is valid.
- ☐ Organise Hen's/Buck's Nights and bridal shower/kitchen tea.

2 Months Ahead:

- ☐ Finalise guest list.
- ☐ Finalise and post wedding invitations.
- ☐ Finalise wedding menu with caterers.
- ☐ Finalise ceremony details with celebrant and ask readers to be part of the day.
- ☐ Ensure all legal paperwork is completed before the deadline.
- ☐ Schedule dress fittings.
- ☐ Purchase bridal party gifts.

Wedding Checklist (continued)

1 Month Ahead:

- ☐ Print ceremony programs.
- ☐ Finalise the wording of your vows.
- ☐ Finalise music selections (e.g. introduction, first dance, cake cutting, father/ daughter dance, last dance, “must play” and “do not play” lists).
- ☐ Provide a list of required photographs to the photographer.
- ☐ Practice first dance wearing your shoes.
- ☐ Call guests who have not RSVP'd

A Few Weeks Ahead:

- ☐ Arrange rehearsal.
- ☐ Finalise numbers for reception venue.
- ☐ Create a seating plan and prepare place cards.
- ☐ Create a wedding day schedule of all elements including suppliers. Confirm times and details with all professionals.
- ☐ Prepare toasts and speeches.
- ☐ Shop and pack for the honeymoon.
- ☐ Assign someone to deliver reception and ceremony items (e.g. guest book, pen, cake knife, toasting glasses, place cards).
- ☐ Ensure all invoices are paid.
- ☐ Colour and trim your hair. Book any final beauty treatments (e.g. waxing, massage, manicure, pedicure).

Wedding Checklist (continued)

The Day Before:

- ☐ Lay out everything you need on the day.
- ☐ Pack a bag for the night of your wedding.
- ☐ Have healthy breakfast ingredients available.
- ☐ Have a relaxing evening and get to bed early.

After Your Special Day:

- ☐ Send thank you cards.
- ☐ Arrange name changes.
- ☐ Organise for your wedding dress to be cleaned and stored.
- ☐ Meet with photographer/ videographer to finalise photos/video.